

## **PART 7 — ACQUISITION PLANNING**

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#### SUBPART 7.1 — ACQUISITION PLANS

##### 7.102 Policy.

All acquisition plans and acquisition strategies referred to in 7.103(c) below shall be fully staffed, with functional coordination among staff elements. If coordination results in an unresolved difference of opinion elevate the disagreement through command channels.

##### **(S-101) Requirement for Overall Acquisition Strategies.**

Each District shall develop a written Overall Acquisition Strategy (OAS) covering contracts over \$1 million and all IDCs, to anticipate the next year's workload and to be revised at least annually but at the times(s) deemed most appropriate, such as when major new projects are identified. The strategy shall include analyses of the proposed mix of contract types and methods and the ability of small business firms to compete for the contracts. As required in 7.102, the OAS shall be fully coordinated with all staff elements, including the deputy for small business, and with SBA and documented in writing. See 16.5 (S-100) through (S-108) regarding annual acquisition strategy for IDCs and 36.601-3-90(b) for IDCs for A-E services.

##### **(S-102) Requirement for Acquisition Strategy for Individual Project.**

The management plan for a project as required by ER 5-1-11, program and project management, will include the acquisition strategy for the project. The level of detail of the strategy will be commensurate with the value and complexity of the proposed acquisition. The strategy will be prepared as early as possible in the planning of the project and will document the acquisition decisions made throughout the course of the project. When a formal written acquisition plan is required by 7.103, it shall be attached to the management plan for the project instead of an acquisition strategy.

(S-103) Each district shall establish an Acquisition Strategy Panel to develop strategy that:

(a) Addresses Small Business applicability, balanced procurement methods, types of contracts (for IDC, address requirements and proposed size; see 16.5 (S-102)).

(b) Establishes appropriate separate boards to review requirements for breakout analysis of bundled requirements, set-asides, and the appropriate program balance in available tools. Specify members by function and/or term selection of specific members.

##### 7.103 Agency-head responsibilities.

(c)(i) A formal written acquisition plan shall be prepared for any contract (or for any program involving multiple contracts):

(1) for services or supplies estimated at \$30 million or more for all years including options or \$15 million or more for any one year. (This requirement does not apply to construction or design-build contracts); and

(2) estimated at \$15 million or more for all years including options or \$5 million or more for any one year for (or relating to) base or installation support (including JOC); hazardous, toxic or radioactive waste (HTRW) or other environmental support; or A-E services .

(3) that extends beyond the MSC's geographical boundary.

(4) If directed by HQUSACE.

(S-101) An informal acquisition strategy should be prepared as early as possible for any unusually complex project. An informal plan should document the acquisition strategy decisions involved in the procurement. Unusually complex projects include, but are not limited to,

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"one-of-a-kind" projects, high technology projects, unusual site conditions, limited competition, multiple customers/organizations, unusual time constraints, or alternate source selection procedures. See 15.613-70(b). The contracting officer determines which projects are unusually complex.

(S-102) See 36.601-3-90 (b) regarding annual acquisition strategy for indefinite delivery contracts for A-E services.

(g)(S-100) Formal acquisition plans required in 7.103(c)(i) shall be submitted to HQUSACE (ATTN: CEPR) for approval.